**December 11th, 2018 LaFayette Town Board Meeting Minutes**

Minutes of the Town Board Meeting held by the LaFayette Town Board on December 11th, 2018 at 7:00 p.m. in the Meeting Room of the LaFayette Commons Office Building at 2577 Route 11 in the Town of LaFayette.

Present: Daniel Fitzpatrick, Supervisor

Steve Zajac, Councilor

Melanie Palmer, Councilor

Carole Dwyer, Councilor

Michael Johnson, Councilor

Recording Secretary: Jackie Bush Roorda, Town Clerk

Attorney: Kevin Gilligan

Budget Officer: Tom Chartrand

Others Present: Ralph Lamson, Code Enforcement Officer

John Greeley, Highway Superintendent Dave Prince, LCC, Parks, Library

Residents: Bill McConnell,

John & Merikay Harper, Sean Doolittle, LFD

Rosemary & Herb Brodt

Steve & Kathy Pitoniak,

John & Nancy Mueller, Don Moody

1. Supervisor Fitzpatrick called the meeting to order at 7:00 PM and welcomed all in attendance.

2. The Town Clerk, Jackie Roorda took the Roll. All Town Board members present.

3. Pledge to our U.S. Flag was led by Councilor Zajac.

Supervisor Fitzpatrick requested a moment of silence in honor and respect for Bettye Hiscock Knapp who recently passed. Bettye even up until her death had always been involved in the LaFayette Community and was still a member to the Grievance Board of Appeals.

4. The Town Board Minutes of November 13th, 2018.

**Councilor Zajac moved and Dwyer seconded the motion to accept the November 13th, 2018 Meeting Minutes as submitted by Town Clerk Jackie Bush**

**Roorda. Motion carried 3 accepted, 2 abstained.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Abstained**

**Melanie Palmer Councilor Voted Abstained**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

5. COMMUNICATIONS

A. NYSDOT Annual Highway Work Permit for utility work application.

Supervisor Fitzpatrick explained that this is an annual maintenance permit with the New York State Department of Transportation for any work of any kind within the Right-of-Way of a State Highway.

**Councilor Dwyer moved and Johnson seconded the motion authorizing Supervisor Fitzpatrick to sign the annual highway work permit agreement with the New York State Department of Transportation for 2019. Motion carried 5 – 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

B. 2019 LaFayette Ambulance, LaFayette and Jamesville Fire Contracts. - Supervisor Fitzpatrick asked if anyone had any questions or comments. None were voiced.

**Councilor Johnson moved and Zajac seconded the motion authorizing the Town Board Members signatures on the 2019 LaFayette Fire Department and Jamesville Fire District Contracts and Supervisor Fitzpatrick to sign the LaFayette Ambulance contract for 2019. Motion carried 5 – 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

C. Comp Alliance Workers’ Compensation Funding Contribution. - Supervisor Fitzpatrick asked if anyone had any questions or comments. None were voiced.

**Councilor Palmer moved and Zajac seconded the motion authorizing Supervisor Fitzpatrick to sign the Comp Alliance Workers’ Compensation Funding Contribution Agreement for 2019. Motion carried 5 – 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

D. 2019 Organizational Meeting – Supervisor Fitzpatrick advised that the Town Board needs to set the date and time for the 2019 Organizational meeting and advised that this will be scheduled for January 8, 2019. Town Clerk Roorda said that the Open House/Refreshments will begin at 5:00 pm, the Organizational Meeting at 6:00 pm and regular Town Board meeting to follow directly after.

**Councilor Zajac moved and Supervisor Fitzpatrick seconded the motion to set the date and time of the Organizational Meeting for 2019 to take place on January 8, 2019 at 6:00 p.m., with the Town Board to follow, refreshments will be from 5:00 – 6:00 p.m. and authorizing the Town Clerk Roorda to post the notice of the meeting in the appropriate locations.****Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

7. REPORTS

A. Departmental

1. Supervisor Report

Tom Chartrand reported that it has been a quiet month. Thankfully, the increase of $5,000.in interest due to the NYClass; the revenue from Justice Court fines is way down at 50%, which is concerning, the general fund is at 90%; highway fund is at 95% and library is at 85%. Tower rent is up about $18,000 due to renting additional spaces. He also commented that the end of the year budget and next year’s budget is looking good.

b. Transfer of Appropriations - There are no transfers this month, however there will be necessary transfers at the end of the year so a motion will need to be made allowing Budget Officer Chartrand to transfer funds for 2018 invoices that come in January and February 2019.

**Councilor Zajac moved and Councilor Palmer seconded the motion to authorizing budget officer to make any necessary end of the year transfers of funds for 2018.****Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

2. Highway

a. Superintendent John Greeley read the following written report

**Roads:** The Highway Department plowed and sanded town roads 25 times since last meeting. It was the 6th worst November in history. One quarter of the sand has already been used,

**Equipment**: John met with MDI Truck last week and went through plow package from $114,369 to $111,637.79. A savings of $2,731.90. This truck will be purchased on County bid# 7942019. I respectfully ask the Board to approve the purchase as the money is in the equipment budget which already has passed.

**Councilor Johnson** **moved and Supervisor Fitzpatrick seconded the motion authorizing Highway Superintendent Greeley to purchase a 2019 Ford F-550 XL Reg Cab 4x4 DRW 145 WB 60 CA plow truck on County bid # 7942019.****Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

Notes of Interest: Christmas tree recycling program is at the Highway until January 30th. Look for Christmas tree sign #reclyclingmatters.

Lastly – The Board and Clerks are welcome to stop off at the Highway Department for food and great conversation to celebrate the Holiday season tomorrow around lunchtime.

3. Town Clerk

a. Monthly Report for November, 2018 and payment to Supervisor’s Account were in packet for Town Board review.

b. Town Clerk, Jackie Roorda reported that she is making plans for refreshments, invitations, etc. for the gathering before the organizational meeting scheduled for January 8th, 2019.

4. Building and Code Enforcement

a. Code Enforcement Officer Ralph Lamson provided the report for building permits issued so far for 2018.

5. Justice Court

a. Justices Monthly report for August 2018

97 - Total cases for Judge Perrin; $8,749.00 was taken in for the month of October, 2018.

114 - Total cases for Judge Shute; $8,982.00 was taken in for the month of October, 2018.

b. Resignation letter of Deputy Clerk

**Councilor Dwyer moved and Councilor Zajac seconded the motion to accept the formal resignation letter of Debra J. Phinney as Deputy Court Clerk, effective December 19, 2018. Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

C. Appointment of new Deputy Clerk

**Councilor Johnson moved and Palmer seconded the motion to accept the appointment of JoAnne Smith as Deputy Court Clerk effective December 17, 2018. Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

6. Library – The October and November 2018 Board of Trustees Minutes and October 2018 Director’s Reports were available for the Town Board’s review.

Dave Prince advised that Pat Hurd is retiring from the Library Board and Ingrid Dwyer will be replacing Pat. He will advise Ingrid of the Organizational meeting on January 8th, 2019 and request that she attend in order to sign the oath book.

7. LCC – Dave Prince advised that they had 30 participants in wrestling; they have 2 girls and 1 boys basketball teams; volleyball and skiing will be starting soon. He has received all the equipment ordered and should have all the invoices in before the end of the year. The new wrestling mats were purchased with monies donated and moneys earned through fund raising, the Town did not have to contribute for this and he will thank the appropriate donors.

Parks & Rec - Dave Prince advised that one loop of the walking tail will be open for the public for the winter months. He also reported that he has ordered the AED electrodes.

8. LaFayette Fire Department – Shawn Doolittle reported that last month he wasn’t able to attend the Town Board meeting as the Fire Dept. was having their budget meeting.

October – 21 fire rescue alarms; 44 EMS;

November – 28 alarms; 32 EMS; 6 Mutual Calls (assist other neighboring Fire Departments)

Shawn also informed the board that they lost transmission on one of the trucks which had to be towed. This is a major expense that they were not planning on.

8. LEGAL MATTERS/ATTORNEY/LITIGATION – Nothing pending

9. NEW BUSINESS – No new business to discuss

10. OPEN COMMUNICATIONS – Supervisor Fitzpatrick asked if there was anyone who wanted to speak.

Resident Nancy Mueller asked for an update with regard to the millings pile that isn’t moving on Route 20. Ralph Lamson advised that he conferred with Nadine Bell at Costello, Cooney and Fearon and a letter was sent to Suit-Kote. If nothing happens within 2 weeks, around Christmas time a Notice of Conformity will be sent to Suit-Kote. Nancy Mueller asked, what is the Town’s mechanism for getting the pile out of there. Ralph Lamson advised that the matter will be sent to the Justice Court and will handled from there.

11. Motion to audit and pay bills.

**General Fund 13565-13611 $ 43,420.30**

**Highway Fund 13612-13631 $ 39,946.63**

**Special District 13564 $ 100.64**

**Councilor Johnson moved and Dwyer seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

12. Motion to adjourn.

**Councilor Dwyer moved Palmer and seconded the motion to adjourn the meeting. Motion carried 5 - 0.**

**Daniel Fitzpatrick Supervisor Voted Yes**

**Steve Zajac Councilor Voted Yes**

**Melanie Palmer Councilor Voted Yes**

**Carole Dwyer Councilor Voted Yes**

**Michael Johnson Councilor Voted Yes**

The Town Board Meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Jacqueline Bush Roorda

LaFayette Town Clerk