

May 10th, 2022 LaFayette Town Board Meeting Minutes

Minutes of the Regular Town Board Meeting held by the LaFayette Town Board on May 10th, 2022 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.

Present: William McConnell, Supervisor
Steve Zajac, Councilor
Melanie Palmer, Councilor
Jerry Marzo, Councilor
Carole Dwyer, Councilor

Recording Secretary: Jackie Bush Roorda, Town Clerk

Attorney: Jeff Brown
Budget Officer: Tom Chartrand

Others Present: Mark Distler, Deputy Supervisor
Steve Robson, Hwy Superintendent
Ralph Lamson, Bldg. & Codes
Jeff Palin, C & S Engineering
Dave Prince, Parks & Rec
Jessica Rice, Librarian
Dave Knapp, Onondaga County Legislator
And several other residents

1. Supervisor McConnell called the meeting to order at 6:30 PM
2. Town Clerk, Jackie Bush Roorda took the Roll. All present
3. Pledge was led by Supervisor McConnell
4. Regular Meeting Minutes of April 12, 2022 and Special Meeting Minutes of April 26, 2022.

R-90-22 Councilor Marzo moved and Palmer seconded the motion to accept the regular meeting minutes of April 12, 2022, as submitted by Town Clerk Jackie Bush Roorda. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

R-91-22 Councilor Palmer moved and Dwyer seconded the motion to accept the special meeting minutes of April 26, 2022 as submitted by Town Clerk Jackie Bush Roorda. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
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Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

5. Communications

A. Ag & Markets Municipal Shelter Inspection Report- Supervisor McConnell explained that the report from Ag & Markets was passed for our municipal dog shelter, CNY SCPA which is done on a regular basis. The inspection resulted in a "satisfactory" result. No further comments from the Board or public were made.

B. Jeff Palin, C& S Companies, Crossroads Project Renditions, Open House to get input from residents in our community.

Supervisor McConnell advised that he, Jeff Palin and Keith Ewald met with acting regional director of NYSDOT David Roth with regard to the intersection project that was originally set for 2006-2009 for streetscapes, sidewalks, and crosswalks. The new plan is set for design in 2024 and construction 2026. The plan is for sidewalks on Route 20 from the Route 81 South on-ramp to Dodge Road and Route 11 from the Fire Department to the Route 81 North on-ramp. This could include infra-structure such as water and sewer piping which would be filled with sand for possible future use, at no cost to the Town. The DOT plans will not affect the former hotel building whether removed or renovated as it does not affect the project. DOT utilized they Town's Comprehensive Plan and commented that it was well done.

Jeff Palin introduced architects Lindsey Royer & Gabriel Mure who developed the concepts for the old LaFayette Hotel corner project. They presented several renderings of different options for the former LaFayette Hotel via slideshow.

- Presented a historical rendering
- The current poor condition of the building
- How to utilize the building if restored
- \$500,000 grant already awarded for the corner project

- Option 1: Keep the existing building as is but renovated with an approximated soft cost of \$1.1 - 1.4 million. Begin by residing, installing windows, new roof, remove exterior side stairs, new retaining wall, etc.
- Option 2: Demolition of the building & construction of a park (site clean-up, demo, pavers, covered gazebo, retaining wall) with an approximate cost of \$500-\$700k.
- Option 3: Removing the porch section facing Route 20 and reservation of the original building with an approximate cost of

S1.2 -1.5 million, soft costs (windows, doors, siding, heat & lights, small retaining wall).

Jeanie Gleisner advised that there are several grants available to apply for. She presented a slide show displaying examples of municipalities that were awarded grant monies to and the projects that were accomplished with those grants. Suggesting that a possibility for the old hotel revitalization may be a multi-use facility, which would have to be managed by a commercial property developer, independent of the Town Board.

C. Keith Ewald, Barton & Loguidice advised that he has been working with Jeff Palin of C & S Companies, Jeanie Gleisner and Supervisor McConnell regarding options moving forward with the old hotel property. He further explained the purpose of the Open House was to get residents' thoughts and give the public information on the ideas they came up with about Crossroads Project Survey, Open House and approval for the survey.

Keith advised that they propose to do an online survey to solicit residents wishes with the 3 alternatives and show the pictorial's seen here tonight. At the bottom will be 5-6 survey questions. The idea is to get community input as to what they would like seen here in the hamlet. He encouraged the community to revisit the website/survey and review the information. The survey will be open for 30 days, via Facebook, Town of LaFayette website, and hardcopies will be available at Town Hall. It will not be able to be publicized in the newsletter but Keith will look into possibly putting a DOT sign at the hotel location with survey details. Survey results will be reviewed and keep by B & L and a summary will be presented to the Town Board at the June 14, 2022 meeting.

R-92-22 Councilor Marzo moved and Palmer seconded the motion to move forward with the 30-day survey, developing a website and tabulating the survey results at a cost of \$2,500 for the potential hotel revitalization project. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

D. Updated security: Antivirus software Town Clerk/ Court / Highway Dept -

Supervisor McConnell reached out to Jerry Brown, IT Consultant for the Town, regarding updated security services, antivirus software and network recommendations. Jerry presented a proposal to include the Town Offices, Justice Court and Highway Department and offsite backup storage and monitoring for the main town office server at a cost of approximately \$2,000.

R-93-22 Councilor Dwyer moved and Marzo seconded the motion to accept

CNY Technology Consultants Antivirus Software and offsite backup storage and monitoring for the main town office server as proposed. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

E. VFW request for support for Memorial Day Parade -

Supervisor McConnell stated that the parade is back and the VFW is looking for some monetary support as we have done in the past. Tom Chartrand advised that the Board last supported the parade with \$250.00 in 2019.

R-94-22 Councilor Marzo moved and Palmer seconded the motion to approve the VFW's request for support in the amount of \$250 for the 2022 Memorial Day Parade. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

6. Communications from the Public -

1. Kevin Jones, resident spoke of the significant difference in localities in the sample projects shown in the presentation; the unknowns with occupancy potential usage of the building; why replace an empty broken down building with a newly sided empty building; this is a big decision with economic realities and he believes the best use for the corner is to demolish the building and replace it with a park. He commented the presentation slides should have been on the website. Supervisor McConnell responded that the open house presentation was to give the residents proposed ideas for the corner.

2. Bruce Donohue, resident - Stated his opinions/observations: the building is an eyesore & should be demolished; it doesn't make economic sense; there is no water or sewer; adequate parking is still an issue; we have vacant commercial properties in the village already, we just don't have the demand for more.

3. Chris Keenan, resident & ZBA Chair- spoke of the Hotel project; stated there is still the issue with sewer & water; revitalizing it would be a big building with limited use and thinks the park option is the best.

4. Herb Brodt, resident - stated concerns of lack of parking, and agreed that two corners are nice to look at and two are not and he feels that the park option would be wonderful option.

5. Ana McConnell, resident - Suggested a 4th possible alternative would be to demolish part of the building leaving a smaller version of the building and park area; she is not in favor of a complete demolition of the building.

11. REPORTS

A. Departmental:

1. Town Supervisor Report -

a. Budget Officer Tom Chartrand reported that: (1) Rates have improved this month, our NYCLASS has increased to 3.05% (2) Court fines are great this month putting us at 66% of budget. (3) Interest & Penalties for the Tax Collector are at about \$400.

The General Fund spending is at 25% without SOTS; revenue at 96%; Highway spending is at 37% and revenue at 86%; Library spending is at 30% and revenue is at 99%.

b. 2022 ARPA report - Supervisor McConnell & Chartrand uploaded all required reports to website and the Town is set for another year. We have \$134k remaining for this year. These funds need to be obligated by 2024 and spent by 2026. This timeframe is the same for the potential funds we are hoping to receive this summer.

R- 95-22 Councilor Palmer moved and Dwyer seconded the motion to accept the Supervisor’s monthly report as submitted by Budget Officer, Tom Chartrand. Motion carried 5 - 0

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

LIBRARY FUND

To:

L7413.4	Library Materials (Serials)	Contractual	<u>\$ 500.00</u>
		TOTAL	<u>\$ 500.00</u>

From:

L7415.4	Library Operations (Non-Book)	Contractual	<u>\$ 500.00</u>
		TOTAL	<u>\$ 500.00</u>

R- 96 -22 Councilor Marzo moved and Palmer seconded the motion to approve the transfer of appropriations as defined above. Motion carried 5 - 0

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

R- 97 -22 Supervisor Dwyer moved and Marzo seconded the motion that a positive audit of the April bank reconciliation of the Supervisor’s account was completed by Councilor Palmer and was deemed appropriate. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

c. Senior Center Bond Consideration -

Supervisor McConnell advised that he and Tom Chartrand have been researching a possible bond reconciliation proposal to put on the November election with regard to building the Ron Bush Senior Center or possibly rebidding the project.

Jeff Palin said the bids, due to construction costs were high. The original bid was \$2.1 million and the second bid jumped up to \$3.2 million. He advised that they were good bids from Byrne Bros., Fisk Electric, and Upstate. He said he could reach out to the bidders again requesting they hold their bids until November, however that is difficult to get hard numbers or quotes with the increasing cost of materials. He suggested to hold off until January as that is the best time for bidding and recommended advertising bids in January and hold on to the \$250,000 grant. Councilor Marzo questioned the possibility of getting electric to the garage at the property and some grading, as well.

d. Side curtains at the Stafford Park Pavilion

Supervisor McConnell advised that he spoke with an Optimist Club member regarding installing wind shields for three sides of the north end pavilion at Stafford Park. Three quotes ranging between \$19,000 to \$29,000 were provided. Councilor Zajac said he prefers to save the money for bigger future projects; Councilor Dwyer would like more information regarding the shields, and Councilor Marzo advised they operate manually (similar to garage doors) believes there is a 20-year warranty and will keep the rain and wind out and also help with the noise of Route 81. He also mentioned the Optimist activities such as Community Days, Winter Fest, fishing derby, etc. and the rental of the pavilion by residents. All would benefit especially if raining.

R- 98-22 Councilor Palmer moved and Marzo seconded the motion to accept the low bid of \$19,000 (minus tax) to provide the 3-sided enclosure for the north end pavilion at Stafford Park. Motion carried 3-1-1

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Nay
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Abstained

2. Attorney - Jeff Brown had no new business to discuss.

3. Highway Superintendent - Steve Robson written report

Roads: Snow and Ice Operations were performed 3 times since the last Town Board Meeting. All town roads have been swept in preparation of summer road work. Brush pick-up is complete. Town Clean-up Day began on May 7th and will end on May 14th.

Equipment: The 2013 Dodge was listed at the end of April on Auction International with a reserve of \$ 25,000.00 the results of the auction will be presented at the May 10th Town Board meeting for sale approval. I would like to ask the Town Board to surplus the 1982 Eager Beaver Trailer, Inventory # 24 with a reserve of \$ 2,000.00. I would like to ask the Town Board to surplus as a single lot, the 1997 Stihl 009 12" Chain Saw inventory # 229, 1989 Homelite 12' Demo Saw inventory # 27, 2005 Husqvarna 12" Demo Saw and the 1997 Stihl MS009 inventory # 387 with a reserve of \$ 300.00 These items are non-working.

Training: American Red Cross CPR/AED and First Aid Training is schedule for June 15th at 8 am. We have 8 Highway employees attending. This will allow 4 additional town employees to attend.

R- 99 -22 Councilor Dwyer moved and Marzo seconded the motion to approve the sale of the 2013 Dodge that was sold at auction for \$25k. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

R-100-22 Councilor Marzo moved and Dwyer seconded the motion to approve designating the 1986 Eager Beaver trailer and several other non-operational tools being listed as surplus items. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes

Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

R-101-22 Councilor Marzo moved and Palmer seconded the motion to approve the listing of the 1986 Eager Beaver trailer and several other non-operational tools on Auctions International. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

4. Town Clerk

- a. Town Clerk Jackie Roorda advised that the April 2022 report was in the Board’s meeting packet for their review.
- b. Roorda advised that the shredding event and medication drop off day at the Town Hall was a huge success. The shredding company said that this was the largest event they have had to date. She also advised the Town Board that numerous residents commented on how appreciative they are that the Town holds this event every year.

5. Building and Zoning Code Enforcement - April report was available in packet for the Town Board review.

6. Justice Court

- a. April 2022 Justice Reports
 Judge Perrin had 155 cases and turned over \$15,544.00 to the Town of LaFayette for April 2022.
 Judge Shute had 127 cases and turned over \$12,547.00 to the Town of LaFayette for April 2022.
- b. JCAP Funding Quotations - Justice Clerk, Carleen LaRonde got 3 quotes for a security walk-through metal detector and installation quote. After reviewing the Ranger was chosen. Supervisor McConnell advised this is movable and will be utilized during Court.

R-102-22 Councilor Palmer moved and Dwyer seconded the motion to approve the purchase of the Ranger model portable metal detector at the quoted price of \$5,494.00, through the JCAP grant program, as it better suits the needs of the Justice department. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

7. Library Director - Jessica Rice's written report is on file in the Town Clerk's office but also reported that they rescheduled the CPR training to a week night in hopes of having better attendance

8. LCC - Secretary Kim Tingley submitted a written report is on file in the Town Clerk's office

9. Dog Control -Ken Johnson advised Town Clerk Jackie Bush Roorda that there is nothing new to report.

10. LaFayette Fire Department - Verbal report by Sean Doolittle that to date they have had 31 fire calls; and 236 Ambulance calls. They have a new piece of equipment through Capital Reserve Funds that should help decrease back injuries, strains on calls.

B. Committee Reports -

1. Community Development Committee - By Supervisor McConnell

a. Hamlet Revitalization Update - Discussed previously in the meeting.

b. Cardiff Water District - Supervisor McConnell advised that studies found 3 locations for possible but problematic wells to provide water to the town - one at Webb Road, one near the high school & also Butternut creek. He will be updating the Cardiff residents in the near future by sending a letter.

2. LACC -

Written report of LACC activities between April 8 and May 5, 2022, are on file in the Town Clerk's office.

3. CPIC - (Comprehensive Plan Implementation Committee)

Written report of LACC activities between April 8 and May 5, 2022, are on file in the Town Clerk's office. Kelly Wypych asked the Town Board to appoint Jeanie Gleisner as lead agent with regard to community assets and infrastructure as her vast knowledge will be beneficially in the role.

R-103-22 Councilor Palmer moved and Dwyer seconded the motion to appoint Jeannie Gleisner as lead agent for a formal or informal Community Assets and Infrastructure team. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

9. NEW BUSINESS, there was no new business to discuss.

10. Motion to audit & pay bills

General Fund	19234-19269	\$ 43,803.86
Highway Fund	19270-19289	\$ 29,734.24
Special District	19290	\$ 98.09
Capital Develop. Fund	19290	\$ 12,500.00

R-104-22 Councilor Marzo moved and Dwyer seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

11. Motion to adjourn.

R-105 -22 Councilor Dwyer moved and Palmer seconded the motion to adjourn Motion carried 5-0

William McConnell	Supervisor	Voted	Yes
Steve Zajac	Councilor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

The Town Board Meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Jackie Roorda
Town Clerk